

Site Lead-Supplemental Worker

Location: Site Lead – Inland Printing on West Ave. - LaCrosse

Date: Posted 7/22//2010

Full Time/Part Time: Part time approximately 3 hours per day, five days per week

Responsibilities: The site lead worker will be responsible to assure quality completion of work assignments at employment sites contracting with Riverfront, Inc. and to provide direct supports to employees working at those sites. You would train, schedule, call in work time to La Crosse office and supervise workers to assure the work is completed according to the worksite specifications. Site leader worker would also maintain work site supplies and equipment, which would include requisition of supplies, care and maintain equipment; follow development plan goals to support the participant at the work site, problem solve, educate participant in worksite safety issues, administer CPR/first aid when applicable; provide transportation services for participants as needed; assist participants in building natural supports and becoming integrated into their work site. Refer to our website at www.riverfrontinc.org to fill out an application on-line.

Requirements: Requirements include a high school diploma or equivalency, access to reliable non-public transportation with required insurance coverage, ability to establish and maintain effective working relationships with employees and businesses, and flexibility in scheduling. **Preferred qualifications:** Demonstrates a basic knowledge and understanding of issues that affect people with disabilities. Previous direct or related janitorial or housekeeping experience, past supervisory experience.

Deadline: Open Until Filled

Please submit Riverfront application to:

www.riverfrontinc.org